

UWWTN AmeriCorps Member Position Description

Position Title: Education Service Specialist, AmeriCorps Member

Service Term: August 1st, 2025 - August 1st, 2026

Service Location: Jackson, TN and can serve in the following counties: Madison, Henderson, Decatur, Hardin, Chester, McNairy, Hardeman, Haywood, Crockett, Gibson, Carroll, Dyer, Lake, Weakley, and Henry County areas.

Reports To: Host Site Supervisor/Service Mentor

Program Overview:

AmeriCorps is a national service program that engages individuals in service to address critical community needs. As an AmeriCorps member with United Way of West Tennessee you will play an essential role in improving education.

The Education Service Specialist will support the mission of their respective host site by helping conduct educational intervention opportunities to counteract negative impacts that economic disadvantages may have. Members will collaborate with organizations or schools in West Tennessee, serving as a critical link in ensuring students have resources such as tutoring, after school programs, and literacy assistance.

Key Responsibilities:

- Provide service activities to students and/or children.
- Coordinate and implement specific program/activities.
- Track and report progress, including outcomes and impact on service recipients.
- Attend all required AmeriCorps meetings and training sessions.
- Engage in community outreach efforts, building relationships with key stakeholders.
- Support program as part of your service.
- Act as an advocate for respective host site within the community.

Qualifications:

- Passion for community service and a commitment to the AmeriCorps mission.
- Strong communication skills, both written and verbal.

- Ability to work collaboratively with diverse groups of people.
- High school diploma or GED (some positions may require a college degree).
- Experience in education is a plus.
- U.S. citizen, national, or lawful permanent resident.

Member Benefits:

- Living allowance of \$20,400.
- Education Award upon successful completion of service, to be used for education expenses or student loans.
- Health benefits.
- Childcare assistance.
- Professional development and training.

Commitment:

This position requires a commitment of 1,700 hours over 12 months. AmeriCorps members must meet the service requirements as established by the program.

Application Process:

Interested candidates should submit an application via [this link](#). Please include your resume and a cover letter outlining your interest in the position and your qualifications.